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# JOHN Q. PUBLIC

1234 Main Street. ▪ Anytown, CA 98765  
555-555-5555 ▪ jqpublic@school.k-12.la.us

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## TEACHER

Dedicated, results-driven and highly accomplished candidate possessing **14+ years of experience in classroom instruction at the elementary level**. Skilled classroom manager who motivates and cultivates students to achieve optimal performance. Established history of assuming leadership roles in all positions held. Possesses Louisiana Teaching Certificate. Exemplary verbal and written communicator who maintains professional image of the school when communicating with parents and other outside parties. Submitted by students in the My Favorite Teacher category to Who's Who Among Students for the 2005-2006 school year.

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## PROFESSIONAL EXPERIENCE

Anytown Public School System / St. Mary School – Anytown, CA

### Teacher

2001 – Present

Instruct students in all academic subjects. Taught 1<sup>st</sup>, 2<sup>nd</sup> and 5<sup>th</sup> grade students throughout tenure. Evaluate, record, and report students' academic and behavioral progress to parents and administration. Prepare weekly course outlines and objectives according to state and local curriculum guidelines. Counsel students with regard to academic, behavioral, and personal issues, and provide ongoing assessment and implementation of enrichment activities to meet student needs. Integrate computer technology into classroom curriculum. Participate in periodic professional developmental workshops. Supervised student teachers.

- Elected as the Primary Department Grade Chairperson; backed up the Principal regarding administrative duties, provided class coverage, and attended grade group meetings.
- Served as a mentor for new teachers under the LA Assessment for New Teachers.

Archdiocese of Anytown / St. Joan of Arc School – Anytown, CA

### Teacher

1997 – 2001

Provided instruction for 3<sup>rd</sup> and 5<sup>th</sup> grade students. Monitored and reviewed academic progress. Reported progress to parents and administration. Recommended and implemented courses of action to improve student performance.

- Selected as the school's Teacher Representative to the School Board.
- Served in the position of Technology Lead Teacher.
- Held the position of Student Mentor Facilitator.

Anytown Public School System / William D. Tate Elementary School – Anytown, CA

### Teacher

1995 – 1997

Provided instruction for 3<sup>rd</sup> grade students. Monitored and reviewed academic progress. Reported progress to parents and administration. Recommended and implemented courses of action to improve student performance.

- Served in the positions of UTNO Building Representative and Grade Level Chairperson.
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## EDUCATION

**Master of Arts – Curriculum and Instruction** ♦ Anytown University – Anytown, CA ♦ 2003

**Bachelor of Arts – Elementary Education** ♦ Anytown University – Anytown, CA ♦ 1991

### Additional Training and Coursework

- California INTECH - Teaching computing to grades K-6 and 7-12.
  - Kidspiration – training on instructing students in computers.
  - Language Enhancement for Teaching Reading and Spelling
  - Direct Instruction – reading curriculum and literacy training
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## PROFESSIONAL ASSOCIATIONS

United Teachers of Anytown (UTA)

Association for Supervision and Curriculum Development (ASCD)

American Federation of Teachers (AFT)